Respite Care of San Antonio, Inc. and Respite Care SA Foundation



Audited Financial Statements

Year Ended June 30, 2021

RESPITE CARE OF SAN ANTONIO, INC. AND RESPITE CARE SA FOUNDATION TABLE OF CONTENTS June 30, 2021

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Roger D. Harrison

Member American Institute of Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Boards of Directors of Respite Care of San Antonio, Inc. and Respite Care SA Foundation

I have audited the accompanying financial statements of Respite Care of San Antonio, Inc. (a non-profit organization) and Respite Care SA Foundation (a nonprofit organization), which comprise the statements of financial position as of June 30, 2021; and the related statements of activities, functional expenses and cash flows for the year then ended; and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America: this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Roger D. Harrison

Certified Public Accountant

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Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Respite Care of San Antonio, Inc. and Respite Care SA Foundation as of June 30, 2021, the changes in their net assets and their cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Roger D. Harrison

Certified Public Accountant

Rosu D. Harin

Grapevine, Texas

November 3, 2021

RESPITE CARE OF SAN ANTONIO, INC. AND RESPITE CARE SA FOUNDATION Statements of Financial Position June 30, 2021

		spite Care of Antonio, Inc.		espite Care Foundation		ombined Totals emo Only)	<u>(N</u>	June 30, 2020 <u>Memo Only)</u>
ASSETS			-		·	_		
Cash	\$	603,598.	\$	33,633.	\$	637,231.		645,358.
Investments		-		6,638,593.		6,638,593.		5,352,802.
Accounts Receivables:								
Program Fees		53,282.		-		53,282.		240,886.
United Way Allocation		90,000.		-		90,000.		90,000.
Government Grants		34,813.		-		34,813.		49,560.
Grants		100,000.		_		100,000.		110,500.
Respite Care SA Foundation		613,461.		_		613,461.		170,980.
Total Accounts Receivable		891,556.		-		891,556.		661,926.
Prepaid Expenses and Deposits		99,369.		-		99,369.		55,616.
Property and Equipment (net of accumulated depreciation of \$1,915,180 in 2021)		2,829,054.		_		<u>2,829,054.</u>		3,165,913.
TOTAL ASSETS	\$	4,423,577 <u>.</u>	\$	6,672,226.	\$ 1	L1,095,803.	\$	<i>9,881,615.</i>
1017(27(3)213	<u>~</u>	1, 123,377.	<u>~</u>	0,072,220.	<u>y -</u>	1,033,003.	<u>~</u>	<u> </u>
LIABILITIES AND NET ASSETS Accounts Payable and Accrued								
Expenses	\$	310,236.	\$	-	\$	310,236.	\$	320,313.
Respite Care of San Antonio, Inc.		-		613,461.		613,461.		<i>170,980</i> .
Note Payable		973,100.	_			973,100.	_	<i>530,200.</i>
TOTAL LIABILITIES		1,283,336.		613,461.		1,896,797.	\$	1,021,493.
NET ASSETS								
Without Donor Restrictions		2,582,375.		4,245,506.		6,827,881.		6,786,975.
With Donor Restrictions		557,866.		1,813,259.		2,371,125.		<i>2,073,147.</i>
TOTAL NET ASSETS		3,140,241.	_	6,058,765.		9,199,006.		<i>8,860,122.</i>
TOTAL LIABILITIES AND								
NET ASSETS	\$	<u>4,423,577.</u>	\$	<u>6,672,226.</u>	<u>\$ 1</u>	<u> 1,095,803.</u>	<u>\$</u>	<i>9,881,615.</i>

RESPITE CARE OF SAN ANTONIO, INC. AND RESPITE CARE SA FOUNDATION Statements of Activities Year ended June 30, 2021

					Combined	
	Res	spite Care of	R	espite Care	Totals	June 30, 2020
		n Antonio,		Foundation	(Memo Only)	(Memo Only)
		Inc.			•	
CHANGES IN NET ASSETS WITHOUT DONOR		<u> </u>				
RESTRICTIONS						
Revenue and Support:						4
Contributions and grants	\$	1,284,606.	\$	-	\$ 1,284,606.	\$ 1,220,920.
Federal, state and local government grants		375,636.		-	375,636.	260,188.
Special fund-raising event		-		-	-	350,000.
Gain on sale of assets		117,185.		-	117,185.	-
Program fees		536,137.		-	536,137.	1,343,000.
Investment return, net		-		1,305,842.	1,305,842.	<i>51,777</i> .
Net asset released from restrictions:						
United Way allocation		90,000.		-	90,000.	90,000.
Designated Expenditures		169,888.		_	169,888.	<u>294,163.</u>
Total Revenue and Support		2,573,452.		1,305,842.	3,879,294.	3,610,048.
Expenses:						
Program		2,859,836.		-	2,859,836.	3,394,370.
General and administrative		362,110.		19,540.	381,650.	<i>396,033.</i>
Fund-raising		158,962.		<u>-</u>	158,962.	208,866.
Total Expenses		3,380,908.		<u> 19,540.</u>	3,400,448.	<i>3,999,269.</i>
		(807,456)		1,286,302.	478,846.	(389,221)
Transfer to Respite Care				(437,940)	(437,940)	(169,888)
INCREASE (DECREASE) IN NET ASSETS WITHOUT						
DONOR RESTRICTIONS		(807,456)		848,362.	40,906.	(559,109)
CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS						
Contributions for designated expenditures		29,926.		_	29,926.	_
United Way allocation for next year		90,000.		_	90,000.	90,000.
Net assets released from restrictions:		50,000.			30,000.	30,000.
United Way allocation		(90,000)		_	(90,000)	(90,000)
Designated Expenditures		(169,888)		-	(169,888)	(294,163)
0		(139,962)	-	_	(139,962)	(294,163)
Transfer from Foundation		437,940.		_	437,940.	169,888.
INCREASE (DECREASE) IN NET ASSETS WITH			-			
DONOR RESTRICTIONS		297,978.		_	297,978.	(124,275)
						(== 1)=1 07
INCREASE (DECREASE) IN NET ASSETS		(509,478)		848,362.	338,884.	(683,384)
Net assets at beginning of year		3,649,719.		5,210,403.	8,860,122.	<u>9,543,506.</u>
NET ASSETS AT END OF YEAR	\$	3,140,241.	\$	6,058,765.	\$ 9,199,006.	<i>\$ 8,860,122.</i>

RESPITE CARE OF SAN ANTONIO, INC. Statement of Functional Expenses Year Ended June 30, 2021

_			
PrΩ	gram	Services	

		111	ografii Services			-			
	Respite <u>House</u>	Day-Out <u>Care</u>	Day <u>Care</u>	Ancillary <u>Homes</u>	<u>Total</u>	General and Administrative	Fund- <u>Raising</u>	<u>Total</u>	June 30, 2020 (Memo Only)
Salaries and Benefits	\$ 1,223,825.	\$ 190,867.	\$ 403,349.	\$ -	\$ 1,818,041.	\$ 186,393.	\$ 152,498.	\$ 2,156,932.	\$ 2,709,407.
Independent Contractors	524,748.	-	13,659.	-	538,407.	-	-	538,407.	522,725.
Repairs and Maintenance	57,426.	2,394.	4,741.	12,584.	77,145.	9,293.	-	86,438.	73,120.
Depreciation	83,765.	-	19,200.	21,557.	124,522.	14,979.	-	139,501.	148,317.
Supplies and Food	82,565.	23,652.	6,892.	1,397.	114,506.	12,632.	-	127,138.	128,062.
Insurance	57,331.	5,083.	14,543.	11,164.	88,121.	16,891.	1,738.	106,750.	91,826.
Utilities	25,708.	1,770.	1,887.	6,379.	35,744.	6,539.	-	42,283.	68,950.
Dues and Conferences	11,765.	6,084.	5,985.	360.	24,194.	27,725.	-	51,919.	50,909.
Telephone	18,376.	1,391.	6,832.	2,217.	28,816.	39,070.	-	67,886.	65,057.
Rent	-	-	-	-	-	21,516.	-	21,516.	25,643.
Travel and Auto	6,809.	155.	155.	-	7,119.	498.	-	7,617.	21,158.
Professional Fees	-	377.	-	-	377.	19,736.	4,726.	24,839.	51,361.
Office	574.		2,270.		2,844.	6,838.		9,682.	<u>19,737.</u>
Total Expense	\$ 2,092,892.	<u>\$ 231,773.</u>	<u>\$ 479,513.</u>	\$ 55,658.	\$ 2,859,836.	\$ 362,110.	\$ 158,962.	\$ 3,380,908.	<u>\$ 3,976,272.</u>
June 30, 2020 (Memo Only)	\$ 2,160,096.	<u>\$ 256,580.</u>	<u>\$ 815,846.</u>	<u>\$ 161,848.</u>	<i>\$ 3,394,370.</i>	<u>\$ 373,036.</u>	<u>\$ 208,866.</u>	<u>\$ 3,976,272.</u>	

RESPITE CARE OF SAN ANTONIO, INC. AND RESPITE CARE SA FOUNDATION Statements of Cash Flows Year Ended June 30, 2021

	Respite Care of San Antonio, Inc.	Respite Care SA Foundation	Combined Totals (Memo Only)	June 30, 2020 (Memo Only)
CASH FLOWS FROM OPERATING ACTIVITIES: Decrease in net assets Adjustments to reconcile change in net assets to net cash provided by operating activities:	\$ (509,478)	\$ 848,362.	\$ 338,884.	\$ (683,384)
Unrealized (Appreciation) Depreciation		(755.027)	(755.007)	126.002
of Investments	-	(755,927)	(755,927)	136,883.
Depreciation	139,501.	-	139,501.	148,317.
Change in operating assets: (Increase) in receivables (Increase) in prepaid expenses and	(229,630)	-	(229,630)	148,245.
deposits	(43,753)	_	(43,753)	13,567.
Increase in payables	4,923.	427,481.	432,404.	(179,858)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	(638,437)	519,916.	(118,521)	(416,230)
CASH FLOWS FROM INVESTING ACTIVITIES:				
Purchase of investment securities	_	(2,176,729)	(2,176,729)	(1,771,187)
Basis of investment securities sold	_	1,646,865.	1,646,865.	1,986,934.
Property and equipment additions	(109,740)	-	(109,740)	(69,381)
Basis of property sold	307,098.	_	307,098.	-
NET CASH PROVIDED (USED) BY				
INVESTING ACTIVITIES	197,358.	(529,864)	(332,506)	146,366.
CASH FLOWS FROM FINANCING ACTIVITIES:				
Increase in Notes Payable	442,900.	_	442,900.	530,200.
NET CASH PROVIDED BY FINANCING	112,500.		112,300.	<u> </u>
ACTIVITIES	442,900.		442,900.	<u>530,200.</u>
NET INCREASE (DECREASE) IN CASH	1,821.	(9,948)	(8,127)	260,336.
CASH AT BEGINNING OF YEAR	601,777.	43,581.	645,358.	385,022.
CASH AT END OF YEAR	\$ 603,598.	\$ 33,633.	\$ 637,231.	\$ 645,358.

NOTE A - ORGANIZATION

Respite Care of San Antonio, Inc. is a non-profit, United Way Agency providing respite programs for persons with developmental disabilities. The Organization was founded in 1987. It is located in San Antonio, Texas, and services clients in that immediate area. The Organization provides facility based respite and host family respite care for qualified families.

The Respite Care SA Foundation is a non-profit organization formed in 2001 to hold and invest the endowment funds of Respite Care of San Antonio, Inc. Although it has a separate governing Board of Directors, its sole purpose is to provide support to Respite Care of San Antonio, Inc.

The combined totals for the two Organizations presented in these financial statements are captioned "memo only" and are presented for informational purposes to facilitate financial analysis and comparison. The combined totals are not intended to represent a consolidation of the two Organization's financial position, results of operations and cash flows in accordance with generally accepted accounting principles.

NOTE B – SIGNIFICANT ACCOUNTING POLICIES

Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affected certain reported amounts and disclosures. Accordingly, actual results could differ from these estimates.

Property and Equipment

Property, vehicles and equipment are stated at cost. Depreciation is provided on a straight-line basis over 40 years for the houses and 5 years for vehicles and equipment.

Contributions

Contributions received are recorded as support without donor restrictions or with donor restrictions depending on the existence and/or nature of any donor restrictions.

Unconditional Promises to Give

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

NOTE B - SIGNIFICANT ACCOUNTING POLICIES, continued

Investments and Fair Value Measurement

The Organizations report investments at their fair values in the statement of financial position. Investment income net of expenses is reported as increases in net assets without donor restrictions in the statement of activities.

Fair values for the Organization's investments are determined using the following methodology and hierarchy which prioritizes the inputs for valuation. The three levels of input are:

- Level 1 Unadjusted quoted price in active markets for identical assets and liabilities.
- Level 2 Observable inputs other than quoted prices that can be applied either directly or indirectly. These inputs may include quoted prices for similar assets, interest rates, prepayment speeds, credit risk, yield curves, default risk and similar data.
- Level 3 Unobservable inputs, to the extent observable inputs are not available, representing the Organization's assumptions about assumptions a market participant would use in valuing the investment and would be based upon the best information available.

Income Taxes

The Organizations are qualified as tax-exempt under § 501(c)(3) of the Internal Revenue Code and, therefore, has no provision for federal income taxes.

The Organization's Form 990, Return of Organization Exempt from Income Tax are subject to examination by the IRS, generally for three years after their filing date.

Cash and Cash Equivalents

Respite Care of San Antonio, Inc. considers all highly liquid investments with original maturities of three months or less to be cash equivalents for cash flow purposes.

Date of Management Review

Subsequent events have been evaluated through November 3, 2021, which is the date the financial statements were available to be issued.

Memorandum Totals

The June 30, 2021 and 2020 totals are captioned "Memo Only" to indicate that they are presented only to facilitate financial analysis and comparison and are not intended to present all information necessary for a fair presentation of 2021 and 2020 information in accordance with generally accepted accounting principles.

RESPITE CARE OF SAN ANTONIO, INC.

AND

RESPITE CARE SA FOUNDATION

Notes to Financial Statements June 30, 2021

NOTE C - DONATED SPACE AND SERVICES

A large number of volunteers, including members of the board, have given significant amounts of their time to both organizations' programs, special events and management. No amounts have been recognized in the statements for such donated services since no objective basis is available to measure their value.

NOTE D - INVESTMENTS AND FAIR VALUE MEASUREMENT

Respite Care SA Foundation's investments are stated at fair value. Cost and fair value at June 30, 2021 are as follows:

		<u>Cost</u>	<u>Fair Value</u>
Equity Securities	\$	2,128,225.	\$ 3,146,842.
Mutual Funds – Equities		741,543.	1,131,219.
Mutual Funds - Bonds		977,627.	978,157.
Corporate Bonds		366,409.	370,319.
Municipal Bonds		990,381.	 1,012,056.
	<u>\$</u>	5,204,185.	\$ 6,638,593.

The fair value measurements and levels within the fair value hierarchy of those measurements for investments reported at fair value at June 30, 2021 are as follows:

<u>Description</u>	į	Fair Value	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	
Equity Securities	\$	3,146,842.	\$ 3,146,842.	\$ -	\$	-
Mutual Funds - Equities		1,131,219.	1,131,219.	-		-
Mutual Funds - Bonds		978,157.	978,157.	-		-
Corporate Bonds		370,319.	-	370,319.		-
Municipal Bonds		1,012,056.	<u>-</u>	1,012,056.		
	\$	6,638,593.	\$ 5,256,218.	\$ 1,382,375.	\$	_

The Level 2 fair values are obtained from an independent pricing service. The observable inputs used to value these securities were bond term, interest rate and the credit rating.

NOTE E - FUNCTIONAL EXPENSES

Respite Care SA Foundation's general and administrative expenses for the year ended June 30, 2021 were professional fees of \$4,000, insurance expenses of \$540, and employee benefits of \$15,000.

RESPITE CARE OF SAN ANTONIO, INC.

AND

RESPITE CARE SA FOUNDATION

Notes to Financial Statements June 30, 2021

NOTE F - PROPERTY AND EQUIPMENT

The Organization's property and equipment consists of the following:

	Accumulate					
	<u>Cost</u>		<u>Depreciation</u>			
Davidson Respite House	\$ 2,186,670.	\$	1,028,782.			
Mr. B Family Foster Home	346,910.		101,408.			
Najim Respite Home	784,133.		214,166.			
HEB Family Foster Home	365,933.		60,180.			
Dawson Center	143,323.		16,424.			
Leasehold Improvements	384,000.		94,400.			
Equipment	363,198.		271,342.			
Vehicles	 170,067.		128,478.			
Total	\$ 4,744,234.	\$	1,915,180.			

The Organization sold the Tracy Wolff Respite Home in January 2021 for \$450,000 which resulted in a gain of \$117,185. The donor of the funds to acquire the property in 2008 approved the sale and released the restriction placed upon these funds.

NOTE G – NET ASSETS WITH DONOR RESTRICTIONS

Respite Care of San Antonio, Inc.'s net assets with donor restrictions at June 30, 2021 consisted of the \$90,000 fiscal 2022 United Way allocation included in accounts receivable, and the \$437,940 allocation of earnings from Respite Care of SA Foundation which are designated for fiscal 2022 expenses included in accounts receivable and \$29,926 of contributions restricted for capital improvements which have not been expended.

NOTE H - NET ASSETS WITHOUT DONOR RESTRICTIONS

Respite Care of San Antonio, Inc. has the following net assets without donor restrictions at June 30, 2021:

Accumulated net earnings	\$ (246,679)
Invested in fixed assets	 2,829,054.
	\$ 2,582,375.

All of the Organization's fixed assets were acquired with funds that were designated for specific capital improvements.

NOTE I – ENDOWMENT

Respite Care SA Foundation accounts for its Endowment in accordance with the Uniform Prudent Management of Institutional Funds Act (UPMIFA). This requires the preservation of the fair value of the original gift as of the gift date of donor-restricted endowment funds absent explicit donor stipulations to the contrary. The Organization classifies as net assets with donor restrictions the original value of gifts donated to the permanent endowment and the original value of subsequent gifts to the permanent endowment. Cash earnings net of expenses, gains and losses from the sale of endowment investments, and the unrealized gains and loss from the appreciation or depreciation in the fair value of endowment investments are classified as net assets without donor restrictions until those amounts are allocated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Organization considers the following factors in making a determination to allocate or accumulate the earnings on endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Organization, and (7) the Organization's investment policies.

The Organization has adopted investment and spending policies for endowment assets that attempt to subject the fund to low investment risk and provide current income. The Organization also seeks to build endowment assets through additional contributions.

The Foundation has established a policy which allocates 75% of annual dividends, interests, and realized gains to Respite Care of San Antonio, Inc. for expenditure in the following fiscal year. \$437,940 has been allocated for 2022 expenditures.

NOTE I – ENDOWMENT, continued

The changes in the individual endowment fund accounts for the year ended June 30, 2021 are as follows:

	With Donor							
	Restrictions	Without Donor Restrictions						
		Board						
		Designated	Unrealized	Realized				
	<u>Contributions</u>	<u>Endowment</u>	<u>Earnings</u>	<u>Earnings</u>	<u>Total</u>			
Balance 7/1/20	\$ 1,813,259.	\$ 1,434,287.	\$ 678,481.	\$1,284,376.	\$ 3,397,144.			
Additions:								
Contributions	-	-	-	-	-			
Earnings:								
Int. &Div.	-	-	-	169,570.	169,570.			
Realized Gains	-	-	-	414,350.	414,350.			
Unrealized Gain	-	-	755,927.	-	755,927.			
Invest. Expenses	-		-	(34,007)	(34,007)			
G & A Expenses	_		<u>-</u>	(19,540)	(19,540)			
	-	-	755,927.	530,373.	1,286,300.			
Deductions:								
2022 Allocation				(437,940)	(437,940)			
Balance 6/30/21	<u>\$ 1,813,259.</u>	<u>\$ 1,434,287.</u>	<u>\$1,434,408.</u>	<u>\$ 1,376,809.</u>	\$ 4,245,504.			

NOTE J – LEASES

The Organization leases certain computer/print/copy equipment under a 5 year operating lease through June 2024 which requires monthly lease payments of \$1,793.

NOTE K - LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Organizations' financial assets as of the balance sheet date available for general use within one year:

	•	te Care of San ntonio, Inc.	Respite Care S Foundation		
Net assets without donor restrictions: Accumulated earnings	\$	(246,679)	\$	1,376,809.	
Forgiveness of Note Payable		973,100.		-	
Net assets with donor restrictions: 2022 United Way allocation 2022 Foundation allocation		90,000. 437,940.		- 	
Financial assets available to meet cash needs for general expenditures within one year	<u>\$</u>	<u> 1,254,361.</u>	<u>\$</u>	1,376,809 <u>.</u>	

NOTE L – NOTE PAYABLE

The Organization borrowed \$530,200 in April, 2020 and \$442,900 in April, 2021 from Broadway National Bank as part of the Paycheck Protection Program administered by the Small Business Administration under the CARES Act. The loan proceeds are to be used to retain workers and maintain payroll for a 24 week period after loan funding. The notes bears interest at 1%. The loans are eligible for forgiveness assuming the proceeds are properly used for their designated purposes. The Organization has applied for forgiveness of the first loan of \$530,200 but has not yet received approval; the 24 week period for the second loan has recently passed but application for forgiveness has not yet been made. Management believes that the Organization has complied with all requirements and the loans will be forgiven. The \$530,200 and \$442,900 will each be recorded as a government grant in the Statement of Activities when forgiven.